

## **Procedure for Updating Signature of the Shareholder**

1. Affidavit on Non-Judicial Stamp Paper of Rs. 100/- for updating present signature [Format enclosed].
2. Signature of holder(s) duly attested by the Banker along with holder Bank details, Designation, name, official stamp and code of the official.

Send the aforesaid documents to the Registrar and Share Transfer Agent of the Company at the below address:

Karvy Fintech Private Limited  
Karvy Selenium Tower B, Plot Nos. 31 & 32  
Financial District, Nanakramguda  
Serilingampally Mandal, Hyderabad - 500032

**[To be executed on Non-Judicial Stamp Paper of Rs. 100/-]  
(To be attested by Notary)**

**AFFIDAVIT (FOR CHANGE OF SIGNATURE)**

I/We \_\_\_\_\_ son/daughter of \_\_\_\_\_ aged \_\_\_\_\_  
and \_\_\_\_\_ son/daughter of \_\_\_\_\_ aged \_\_\_\_\_  
residing at \_\_\_\_\_  
solemnly affirm and declare in favor of \_\_\_\_\_ (Name of the Company) whose  
registered office is situated at \_\_\_\_\_.

1. That I/We am/are the sole/joint holder of \_\_\_\_\_ Number of equity shares in  
\_\_\_\_\_ (name of the company), as detailed below.

Folio No.	No. of Shares	Certificate No.	Distinctive No. (From)	Distinctive Nos. (To)

2. That I/We am/are residing at the above address and have not changed my/our address in the past 3 years (In case there has been a change in address the investor should furnish details)
3. That the above shares were acquired by me/us out of my/our own investment/funds against allotment in Public Issue/allotment in Right Issue or acquired from the market in the year(s) \_\_\_\_\_.
4. That my/our signature(s) might have changed/alterd by passing of time and the records maintained with the company as cancelled.
5. That my/our specimen signature(s) given below be taken on record in respect of my/our holdings of securities in the Company as mentioned in Para I in place of my/our existing signature(s) in the company's record.
6. I/We hereby affirm that I/we shall not hold the company or its Agents anyway responsible for any consequences that might occur directly or indirectly on account of the company or its Agents acting on our request herein stated by replacing the signature(s) in the company's records and for the consequential acts/deeds by the Company/its Agent.

7. I/We hereby further affirm that the Transfer Deeds for sale of securities bearing my/our signature(s) as appended herein below can be taken as validly executed by me/us for all purposes and intents of transferring the ownership of securities held by me/us under the folios as stated in Para 1 above.
  
8. This Affidavit is executed in favour of the Company/its agent on my/our own volition and is in the form as required by the company/its agent forwarded to me/us vide its Letter No. \_\_\_\_\_ dated \_\_\_\_\_.

**VERIFICATION**

I/We solemnly affirm that the statements contained in the above paragraphs are true to the best of my/our knowledge, information and belief and that nothing material has been concealed from being disclosed.

Solemnly declared and affirmed on  
 Identification at \_\_\_\_\_  
 On this \_\_\_\_\_ day of 20\_\_\_\_\_

Name, Address & Signature of the Witness

- |                                |    |
|--------------------------------|----|
| 1. Specimen signature of _____ | 1. |
| 2. Specimen signature of _____ |    |
| 3. Specimen signature of _____ | 2. |

**Executed before me \_\_\_\_\_**

**(Should be attested by First Class Judicial Magistrate / Notary)**

**TO WHOMSOEVER IT MAY CONCERN**

Date: \_\_\_\_\_

Unit: \_\_\_\_\_

**Sub: Specimen Signature(s)**

I / We request you to record my/our latest signature(s) for all future references.

Folio No. \_\_\_\_\_

Name(s) of the Share Holder(s)

Specimen Signature(s) of the Share Holder(s)

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Bank Account No. \_\_\_\_\_

Attested by

Signature \_\_\_\_\_

Name and Address of the Bank Manager

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Code No. \_\_\_\_\_



(Seal/ Rubber stamp of the Bank)